

(IJA)
INSTITUTE OF JUDICIAL ADMINISTRATION
LUSHOTO



**FEE STRUCTURE FOR DIPLOMA AND CERTIFICATE IN LAW PROGRAMMES FOR
 2024/2025 ACADEMIC YEAR**

A: FEES PAYABLE DIRECTLY TO THE INSTITUTE:

MODE OF PAYMENT

CLASS	1ST INSTALLMENT (SEMESTER I BEFORE REGISTRATION)	2ND INSTALLMENT (SEMESTER 2 BEFORE REGISTRATION)	TOTAL TSHS.
2 nd Year Diploma in Law (DL II) NTA Level 6	739,750/=	674,750/=	1,414,500/=
1 st Year Diploma in Law (DL I) NTA Level 5	814,250/=	689,750/=	1,504,000/=
Certificate in Law (CL) NTA Level 4	804,250/=	679,750/=	1,484,000/=

NB:

- (i) 1st installment shall be due at the beginning of the first semester prior to registration.
- (ii) 2nd installment shall be due at the beginning of the second semester prior to registration.
- (iii) Each selected student must submit an active National Health Insurance Identity Card prior to Registration otherwise he/she will be required to pay **50,400/=** during registration in the first semester.
- (iv) Failure to pay the required amount may result to penalties as provided in IJA by-laws.
- (v) Institute's campus accommodation is limited. A student who will not secure campus accommodation will have to look for off-campus accommodation which is relatively expensive. The student who has paid the Institutes accommodation fee but fails to secure on campus accommodation will be allocated to an off-campus accommodation where the rent ranges from 300,000 – 350,000. The student will be required to top up the remaining amount for the off-campus accommodation.

**B: ALLOWANCES PAYABLE DIRECTLY TO THE STUDENT
(DIRECT STUDENT COSTS):**

1.	Books and stationery (annually)	100,000/=
2.	Meal allowance (annually) (5,000/= x 238 days)	1,190,000/=
	TOTAL	1,290,000/=

C: SPECIAL ALLOWANCES FOR SPECIAL REQUIREMENTS (PAYABLE DIRECTLY TO THE STUDENT):

1.	Special Attire -Black suit with white/light blue Shirt and black tie for Male students, -Black suit with white/Light blue shirt for Female students -Black shoes (covered)	150,000/=
2.	Field attachment allowance (per day)	15,000/=
3.	Off-campus accommodation	Relatively higher than campus accommodation ranging from 300,000 – 350,000 per annum.

NB:

- (i) The above rates for special requirements are recommended minimum rates only.
- (ii) Field attachment training is an integral part of each programme conducted at the Institute. Sponsors are required to support the student(s) during this period, by paying to the student(s) at least the amount as per Government directives from time to time. The duration of the attachment is six (6) weeks for the Diploma in Law Programme and four (4) weeks for the Certificate in Law Programme.

D: GENERAL INFORMATION:

- (i) An academic year has two Semesters which last for 238 days, each semester consisting of 119 days.
- (ii) Fees once paid are not Refundable.
- (iii) Fees do not include allowances such as transport, incidental expenses, etc.
- (iv) The Institute deserves the right to change the rate of fees at any time during the year as deemed fit.
- (v) Students are expected to pay for their incidental expenses, for such things as toilet soaps, toothpaste, laundry expenses, from their own pockets. Sponsors are also required to support students to meet these expenses.
- (vi) Fee should be paid;
 - Via Bank: Visit any branch or bank agent of NMB, CRDB and TPB. Use a control number as a reference for making payments.
 - Via Mobile Network Operators (MNO):
 - Enter to the respective USSD Menu of MNO
 - Select 4 (Make Payments)
 - Select 5 (Government Payments). Use a control number as a reference for making payments.
- (vii) Money for private use or incidental expenses should not be deposited into the Institute's bank account. If deposited will be charged 2% as bank charges and the reimbursement will be processed after the registration process is completed.